

2018 Political Science Commencement

GRADUATION CHECKLIST

Save this date!

Political Science Commencement Ceremony

Date: Sunday, May 13th, 2018

Time: 7:00PM

Location: Hearst Greek Theatre

For up-to-date commencement information, visit
<http://polisci.berkeley.edu/political-science-cal/commencement>



DEGREE LIST versus COMMENCEMENT LIST?

The degree list and commencement list are **two separate lists**.

Read on to see which applies and when you need to add yourself to each list...

The **degree list** is how you officially signal the university that you are ready to graduate and are in the process of completing your final courses for your degree. In order to graduate, your "Expected Graduation Term" (EGT) must be the term (e.g., spring, summer, or fall) you expect to complete all of your graduation requirements (e.g., breadth, double major, minor).

The **commencement list** is how you inform your department that you are planning to attend the department's commencement ceremony. Commencement is a celebration for you and your family at the completion (or near completion) of your college years. It is held only in May. All UCB Political Science majors graduating in Fall 2017 as well as Spring, Summer and Fall 2018 are invited. The sign-up for commencement will be available through the [PolSci Website](#) from **mid-February (look for e-mail announcement from PS Advisers) through Friday, April 6th, 2018**.

Signing up for commencement does NOT put you on the degree list; nor does putting yourself on the degree list sign you up for commencement.

NOW - APRIL

DEGREE CHECK Make sure you're completing all of your university, college, and major requirements. Check your "Academic Progress Report" on CalCentral (MyAcademics >> Degree Progress>> Academic Progress Report). A meeting with Suzanne or Efrat in 296 Barrows is the authoritative "check" on your PoliSci requirements. Please see an L&S adviser in 206 Evans to confirm your GE requirements.

DEGREE LIST There are three different degree dates: Spring, Summer, or Fall. When are you completing all courses and **officially** graduating? This should be your Expected Graduation Term (EGT) on CalCentral.

Finishing in SPRING 2018? Make sure you are on the Spring 2018 degree list. If you see "Spring 2018" as your Expected Graduation Term (EGT) on CalCentral it means you are on the Spring 2018 degree list. If you are graduating and are NOT YET on the degree list, you'll need to file an "[EGT Change Request](#)" at 206 Evans by Friday, March 9th (**FIRM deadline!**).

Finishing in SUMMER OR FALL 2018? If you are planning to graduate in the summer or fall and are on the Spring 2018 degree list, you must change your Expected Graduation Term; otherwise you won't be able to register for future classes. If you are graduating in the summer, you'll need to file an "[EGT Change Request](#)" at 206 Evans by Friday, July 2nd (**FIRM deadline!**). If you are graduating in the fall, you'll need to fill out a program plan, get it signed by us, and make an appointment with Letters and Science **by March 2nd** to ensure a Fall 2018 registration time. **NOTE: You can still sign up and attend the department's commencement ceremony.**

☐ **COMMENCEMENT LIST** Sign up through the [PolSci Website](#) **mid-February through APRIL 6th, 2018** to receive three (3) free commencement tickets and have your name printed in the program. The sign up function will not be up for too long, so once it's up, sign up.

MARCH - MAY

☐ **PURCHASE** your [cap & gown](#) from either the Cal Student Store or the Student Store after Spring Break. Or get an early start and attend the Graduation Kick-Off Event at the Student Store (2470/2480 Bancroft Way) from March 19-March 22 (10:00-4:00pm).

MAKE ARRANGEMENTS for you and your guests: If you or your guests have a hearing loss that will require a Sign Language Interpreter or Real Time Captioner, please contact Michelle Dylla at mdylla@berkeley.edu a month in advance to make the necessary arrangements.

If any of your guests use a wheelchair or need to limit stair use, also contact Michelle Dylla at mdylla@berkeley.edu in advance to inquire about seating arrangements. If you yourself use a wheelchair or expect to be using crutches or a cane on Commencement Day, contact Suzanne or Efrat in 296 Barrows (or e-mail psadvise@berkeley.edu) to plan your access to and from the stage. Advance notice is required to ensure the best possible arrangements.

☐ **GET TICKETS FOR GRADUATION: Political Science Commencement:** Each graduating student who signed up to be in the Commencement Program may pick up his/her three (3) free tickets in the Political Science Office in 210 Barrows. Tickets will be available from Monday, April 23rd through Wednesday, May 9th, 2018. Graduating students must bring their student ID. *No free tickets will be available on Commencement Day.* Tickets are required for everyone except graduates.

[Additional tickets](#) may be purchased through Cal Performances beginning April 24th in person at the Zellerbach Hall Ticket Office or by phone/ online using a credit card. There is no limit to the number of tickets you may purchase. Seating is general admission. At the Zellerbach Hall Ticket Office, be sure to identify any guest age 8 and under as free modified tickets apply. Tickets are \$12 in advance. Additional charges apply if tickets are purchased by phone or online. Tickets are \$13 day of event (North Gate of the Greek Theatre – cash only).

Campus-Wide Convocation: The campus-wide graduation ceremony will be held on Saturday, May 12, 2018 at 10:00am at California Memorial Stadium. Tickets will be available for sale on-line and will be sold first come, first served, until sold out. For more information, visit <http://graduation.berkeley.edu>.

MAY

☐ **May 13- POLITICAL SCIENCE COMMENCEMENT!**

Attention Graduates! Rain or shine, head for the Greek! Enter through the South Gate the Greek Theatre (facing Maxwell Family Field/Bowles Hall).

Arrive and line up backstage no later than 6:30pm. Look for a table in the backstage area with index cards and pencils, *legibly* write your name on a card, and hold onto it. The announcer will read your name from this card as you cross the stage to receive your scroll.

TIP! If you have any concerns about the pronunciation of your name, write your name the way it sounds (i.e. writing oski as os-kee). You can also say your name to the announcer. The cards are provided by Grad Images Photo, so you can order photographs by either filling out the back (or clicking in advance on pre-event registration on <http://gradimages.com>, typing in Berkeley, and clicking on UCB - Political Science).

Doors to the Greek Theatre will open at 6:00pm. Guests will be able to enter the Greek Theatre through the North Gate (across from East Gate/Latimer Hall). Seating is first-come, first-serve. Make sure your guests bring water and wear layers of removable clothing and a hat or visor. They will be facing the sun but it can get chilly at the Greek after sunset. The ramps are steep and uneven. Please wear sensible shoes. Suggest that your guests do the same. For additional details, go to the [PolSci Website](#).

POST COMMENCEMENT To the Class of 2017 and 2018, the Political Science department wishes you the best of luck! We hope you keep in touch.

