

# 2017 Political Science Commencement

# GRADUATION CHECKLIST

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**Save this date!**

**Political Science Commencement Ceremony**

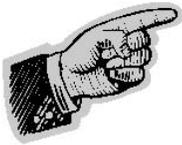
**Date:** Sunday, May 14th, 2017

**Time:** 2:00PM

**Location:** Hearst Greek Theatre

*Reception to follow at the Campanile Esplanade*

For up-to-date commencement information, visit  
<http://polisci.berkeley.edu/political-science-cal/commencement>



## DEGREE LIST versus COMMENCEMENT LIST?

The degree list and commencement list are **two separate lists**.

*Read on to see which applies and when you need to add yourself to each list...*

The **degree list** is how you officially signal the university that you are ready to graduate and are in the process of completing your final courses for your degree. In order to graduate, you must be on the degree list for the term (e.g., spring, summer, or fall) you expect to complete all of your graduation requirements (e.g., breadth, double major, minor).

The **commencement list** is how you inform your department that you are planning to attend the department's commencement ceremony. Commencement is a celebration for you and your family at the completion (or near completion) of your college years. It is held only in May. All UCB Political Science majors graduating in Fall 2016 as well as Spring, Summer and Fall 2017 are invited. The sign-up for commencement will be available through the [PolSci Website](#) from **mid-February (look for e-mail announcement from PS Advisers) through Friday, April 7<sup>th</sup>, 2017**.

**Signing up for commencement does NOT put you on the degree list; nor does putting yourself on the degree list sign you up for commencement.**

## NOW - APRIL

**DEGREE CHECK** Make sure you're completing all of your university, college, and major requirements. A meeting with Suzanne or Efrat in 296 Barrows is the authoritative "check" on your PoliSci requirements. Please see an L&S adviser in 206 Evans to confirm your GE requirements (e.g., breadth).

**DEGREE LIST** There are three different degree dates: Spring, Summer, or Fall. When are you completing all courses and **officially** graduating? That will be the term to join the Degree List.

**Finishing in SPRING 2017?** Make sure you are on the Spring 2017 degree list. If you see "Spring 2017 is your last term" under Notifications on your dashboard on CalCentral it means you are on the Spring 2017 degree list. If you are graduating and are NOT yet on the degree list, you'll need to file an "[L&S degree list request](#)" at 206 Evans by Friday, March 10th (**FIRM deadline!**).

**Finishing in SUMMER OR FALL 2017?** If you are planning to graduate in the summer or fall and are on the Spring 2017 degree list, you must "opt out" of the Spring 2017 degree list; otherwise you won't be able to register for future classes. If you are graduating in the summer, click on the "Spring 2017 is your last term" Notifications on your dashboard on CalCentral, scroll down, and click on "Summer 2017". If you are graduating in the fall, you'll need to fill out a program plan, get it signed by us, and make an appointment with Letters and Science **by March 3rd** to ensure a Fall 2017 registration time. **NOTE: You can still sign up and attend the department's commencement ceremony.**

☐ **COMMENCEMENT LIST** Sign up through the [PolSci Website](#) **mid-February through APRIL 7th, 2017** to receive two free commencement tickets and have your name printed in the program. The sign-up function will not be up for too long, so once it's up, sign up.

## MARCH - MAY

☐ **PURCHASE** your [cap & gown](#) from the Cal Student Store after Spring Break. Or get an early start by attending the ASUC sponsored "MyGrad" event from March 22nd through March 24th between 10:00am to 4:00pm in Lower Sproul to get everything you need.

☐ **MAKE ARRANGEMENTS for you and your guests:** If you or your guests have a hearing loss that will require a Sign Language Interpreter or Real Time Captioner, please contact Michelle Dylla at [mdylla@berkeley.edu](mailto:mdylla@berkeley.edu) a month in advance to make the necessary arrangements.

If any of your guests use a wheelchair or need to limit stair use, also contact Michelle Dylla at [mdylla@berkeley.edu](mailto:mdylla@berkeley.edu) in advance to inquire about seating arrangements. If you yourself use a wheelchair or expect to be using crutches or a cane on Commencement Day, contact Suzanne or Efrat in 296 Barrows (or e-mail [psadvise@berkeley.edu](mailto:psadvise@berkeley.edu)) to plan your access to and from the stage. Advance notice is required to ensure the best possible arrangements.

☐ **GET TICKETS FOR GRADUATION: Political Science Commencement:** Each graduating student who signed up to be in the Commencement Program may pick up his/her two free tickets in the Political Science Office in 210 Barrows. Tickets will be available from April 24th through May 12th, 2017. Graduating students must bring their student ID. *No free tickets will be available on Commencement Day.* Tickets are required for everyone except graduates.

[Additional tickets](#) may be purchased through Cal Performances beginning April 25th in person at the Zellerbach Hall Ticket Office or by phone/ online using a credit card. There is no limit to the number of tickets you may purchase. Seating is general admission. At the Zellerbach Hall Ticket Office, be sure to identify any guest age 8 and under as free modified tickets apply. Tickets are \$12 in advance, \$13 day of event. Additional charges apply if tickets are purchased by phone or online.

**Campus-Wide Convocation:** The campus-wide graduation ceremony will be held on Saturday, May 13, 2017 at 10:00am at California Memorial Stadium. Tickets will be available for sale on-line and will be sold first come, first served, until sold out. For more information, visit <http://graduation.berkeley.edu>.

## MAY

☐ **May 14- POLITICAL SCIENCE COMMENCEMENT!**

**Attention Graduates!** Rain or shine, head for the Greek! Enter through the South Gate the Greek Theatre (facing Maxwell Family Field/Bowles Hall).

**Arrive and line up backstage no later than 1:30pm.** Look for a table in the backstage area with index cards and pencils, *legibly* write your name on a card, and hold onto it. The announcer will read your name from this card as you cross the stage to receive your scroll.

TIP! If you have any concerns about the pronunciation of your name, write your name the way it sounds (i.e. writing oski as os-kee). You can also say your name to the announcer. The cards are provided by Grad Images Photo, so you can order photographs by either filling out the back (or clicking in advance on pre-event registration on <http://gradimages.com>, typing in Berkeley, and clicking on UCB - Political Science).

Doors to the Greek Theatre will open at 1:00pm. Guests will be able to enter the Greek Theatre through the North Gate (across from East Gate/Latimer Hall). Seating is first-come, first-serve. Make sure to bring plenty of water and wear layers of removable clothing, sunscreen, sunglasses and a hat or visor. The ramps are steep and uneven. Please wear sensible shoes. Suggest that your guests do the same. For additional details, go to the [PolSci Website](#).

**POST COMMENCEMENT** To those of you who are graduating and/or departing Berkeley, the Political Science department wishes you the best of luck! We hope you keep in touch.